

GOODERSTONE PARISH COUNCIL

MINUTES OF THE GOODERSTONE PARISH COUNCIL MEETING held at 6.30pm ON MONDAY 20th January 2025 in the Primary School, Gooderstone

Email: gooderstonepc@gmail.com Website: www.gooderstonepc.info

Present: Cllrs Judy Chandler (Chair), Ian Chandler, Helen Harding (part) & Dymphna Pearce.

Members of the public: 0

Clerk: Miss Lolly Dawson

1. Apologies

Elizabeth Coleman, Robert Hartley, Ann Melhuish were not in attendance.

2. Declarations of Interest

None.

3. Minutes

The Minutes of the Council meeting held on 4th November 2024 were AGREED as a true and correct record of the meeting and signed by the Chair.

4. Co-option

It was RESOLVED to co-opt Helen Harding as a Parish Councillor, a declaration of acceptance to office was signed and they joined the meeting, PROPOSED Cllr J Chandler, seconded Cllr D Pearce.

5. Public Participation

5.1. Reports from the Chair/Parish Councillors/Breckland Councillors and Clerk.

The Chair welcomed Lolly Dawson as the new Parish Clerk & RFO and reported that the playing field has now been cleared, and the local farmer has agreed to roller it. The bridge signs have all been installed and the white gates are still outstanding.

5.2. Members of the public.

None.

6. Updates from previous meetings

6.1. War Memorial Plaque, Cllr A Melhuish, next meeting.

6.2. It was noted that the benches have been installed.

6.3. It was noted that the Grit Bin has been installed at Elm Place and is on the scheduled to be filled by Norfolk County Council.

7. Finance

7.1. The quotes for an internal auditor for 2024/2025 were received, it was AGREED to accept £125.00 for Sonya Blythe, June meeting required for approval of internal auditor's report.

7.2. Bank reconciliations were received for 1/12/24 & 1/1/25.

7.3. A budget expenditure report for 2024/2025 was received.

7.4. The budget for 2025/2026 was considered and AGREED and a precept of £13,258.00 was APPROVED, PROPOSED Cllr I Chandler, seconded Cllr D Pearce.

7.5. The payments and receipts as presented were APPROVED, PROPOSED Cllr H Harding, seconded Cllr I Chandler.

Company	Description	Net	VAT	Gross
HMRC	Outstanding to Month 6 <i>(refund L Dawson, paid by card online)</i>	£135.69	£0.00	£135.69
HMRC	Month 7	£68.00	£0.00	£68.20
HMRC	Month 8	£92.40	£0.00	£92.40
L Dawson & HMRC	Months 9,10,11,12 Payroll Costs	£1512.56	£0.00	£1512.56
Npower	Streetlight Electric	£94.75	£4.74	£99.49
Earth Anchors Ltd	3 x benches	£1347.00	£269.40	£1616.40
TT Jones	Repairs to lights on Elm Place & Chalk Road	£157.88	£31.58	£189.46
Nurture	Rec Ground & cycle path cutting	£149.80	£29.96	£179.76
Nurture	Rec Ground cutting	£56.65	£11.33	£67.98
Nurture	Grass-cutting leaving arisings	£56.65	£11.33	£67.98
ICO	Annual Subscription to 14/01/2026 (direct debit)	£35.00	£0.00	£35.00
Npower	Electricity Invoice Streetlighting	£99.82	£4.99	£104.81
Broadland Computers	Email set-up support	£25.00	£5.00	£30.00
Lukes Signs	INV 3336 PAID 4/11/24	£32.00	£6.40	£38.40
RBL	Wreath PAID	£50.00	£0.00	£50.00
S Wakefield	Concrete bases	£1500.00	£0.00	£1500.00
Ian Chandler	Order 12 Cable Ties & Printing	£23.98	£0.00	£23.98
School Hall	Diocese	£36.00	£0.00	£36.00
Nurture	CHQ 249	£18.25	£3.65	£21.90
Vince Martin	Refund for Microsoft365 Family	£79.99	£0.00	£79.99
TT Jones	Streetlight Maintenance	£22.50	£4.50	£27.00
Npower	Streetlight electricity			£86.16
INCOME				
HMRC	VAT Refund			£1768.74

7.6. It was AGREED to open a unity trust bank account and signatories were CONFIRMED to be Cllrs Elizabeth Coleman, Dymphna Pearce, Ian Chandler, Helen Harding. It was AGREED for Miss L Dawson to have administrative access to view and submit payments.

8. Correspondence

8.1. The email from resident regarding dog mess was received, it was AGREED to response that the Council has budgeted for additional dog waste bins in the village for the next financial year.

8.2. The email received from Amey Streetlighting was NOTED.

9. Admin

- 9.1. It was APPROVED to purchase a parish council mobile phone, budget of £100.00.
- 9.2. It was AGREED for councillors to create new Council specific email addresses. NAMEparishcouncil@____.com.
- 9.3. It was AGREED to bind historical minutes into hardback books, at £45.00 per book. Clerk to check historical years and visit archive centre if required.
- 9.4. The Wix website plan renewal due 7 Feb 2025, at a cost of £108.00, and the domain renewal on 21 Feb 2025 for £15.24 were AGREED.
- 9.5. The quote from Scribe Accounts, Annual Subscription fee £324.00, Initial Payment £199.00 (covers all current and future training), Accounts Full Set-up fee £149.00 were all AGREED, use of the software to begin 25/26 year.
- 9.6. A £80 budget for a stationary order was APPROVED, including paper, A4 binders and other necessary items for Council administration.

10. Village Management

- 10.1. It was AGREED to remove the concrete slab outside a resident's gateway on the playing field due to it being a trip hazard and affecting grass-cutting management, agreement of the resident has been sought. It was AGREED for Cllr J Chandler to source a quote for removal.
- 10.2. A Street Lighting update was received.
- 10.3. The current SAM2 locations were considered, it was AGREED for Cllr I Chandler to send the Clerk the current locations being used and Clerk to send memorandum of understanding to NCC.
- 10.4. The lottery funding climbing wall opportunity was considered, the target trainer was the preferred piece of equipment.

11. Planning

- 11.1. Neighbourhood Development Plan.
 - 11.1.1. It was NOTED that the Principal Planning Policy Officer at Breckland has extended an invite to those interested to a meeting at the Dereham offices, it was AGREED to invite all councillors, evening meeting preferred.

12. Items for next agenda

- 12.1. To review policy schedule.
- 12.2. To consider locations for additional dog waste bins.
- 12.3. To review the asset register.

13. Date of Next Meeting

- 1.1. Monday 17th March 2024, 6:30pm