

# **GOODERSTONE PARISH COUNCIL**

## **MINUTES OF THE GOODERSTONE ANNUAL PARISH COUNCIL MEETING**

**held at 6.30pm MONDAY 19<sup>th</sup> May 2025 in the Primary School, Gooderstone**

**Present:** Cllrs Judy Chandler (Chair), Ian Chandler, Helen Harding, Elizabeth Coleman & Ann Melhuish.

**Members of the public:** 1

**Parish Clerk:** Miss Lolly Dawson

**1. Elect a Chair**

Cllr Judy Chandler was elected as Chair, PROPOSED Cllr E Coleman, seconded Cllr H Harding.

**2. Elect a Vice Chair**

Cllr E Coleman was elected as Vice Chair, PROPOSED Cllr I Chandler, seconded Cllr H Harding.

**3. Apologies for absence**

Apologies were accepted for Cllrs Dymphna Pearce & Robert Hartley.

**4. Declarations of Interest**

None.

**5. Minutes**

The Minutes of the last Council meeting on 17<sup>th</sup> March 2025 were APPROVED as a true and correct record of the meeting and signed by the Chair.

**6. Co-option – no vacancy.**

**7. Public Participation**

7.1. Reports from the Chair/Parish Councillors/Breckland Councillors and Clerk, none.

7.2. Members of the public, no comments.

**8. Updates from previous meetings**

8.1. Quotes for the memorial plaques were received, it was AGREED to have a plaque 20cm x 10cm with no holes.

8.2. Scribe Accounts Update, awaiting bank statements from March 2025 to have EOY figures for 24/25 to set up.

8.3. The National Lottery funding Climbing Wall application has been sent.

8.4. It was noted that the new see saw seats were fitted 9/04/2025, and the cable ties need replacing.

8.5. The TSB account is still open.

8.6. It was noted that the ICO information has been updated.

8.7. A site meeting was held with highways regarding the village gateways, wording to read "Welcome to Gooderstone Please Drive Carefully" It was agreed to have 1 sign in each location, 1500mm width, 3 slats, 1800mm height, white, 4 gates in total.

8.8. The asset register was AGREED, Clerk to contact Church and ask if they insure the war memorial.

8.9. To receive an up-to-date bank reconciliation, next meeting, awaiting bank statements.

8.10. To receive an accounts update, next meeting.

8.11. The payments and receipts as presented were APPROVED.

Company	Description	Net	VAT	Gross
Gooderstone Academy	Hire 17/03/2025 SIN000386	£36.00	£0.00	£36.00
Gooderstone Academy	Hire 19/05/2025 SIN000610	£54.00	£0.00	£54.00
Gooderstone Academy	Hire 12/02/2024 – cheque issued but not cashed. Outstanding. SIN0000386	£36.00	£0.00	£36.00
Zurich	Annual Insurance	£486.11	£0.00	£486.11
Norfolk County Council	Contribution for Parish Partnership Village Gateways	£6500.00	£0.00	£6500.00
Nurture	Maintenance April 2025 INV363677	£159.16	£31.83	£190.99
TT Jones	Works completed from inspection defects list and EIC in November 2024 ( <i>previously approved</i> )	£620.00	£124.00	£744.00
TT Jones	April, May, June Maintenance (Includes credit for £27.00 overpayment)	£1.98	£0.40	£2.38
Nurture	IN 362227 Grounds Maintenance March (only pay £45.49 due to prev. overpayment made in 24-25)	£159.16	£31.38	£190.99
Scribe	Annual Accounts Software & Set-up fees	£523.00	£104.60	£627.60
AG Window Cleaners	Playing Field & Bench cleaning	£495.00	£0.00	£495.00
The Pub	Refund Cllr E Coleman – VE Day buffet	£81.33	£0.00	£81.33
INCOME				
BCKLWN	Precept	£6629.00	£0.00	£6629.00

## 9. Correspondence was noted.

9.1. An email from the Gooderstone Fen Charity that they are refurbishing the bells in the church.

9.2. An email from Cllr Fabian Eagle, regarding Anglian Water plans to lay 8.6km water pipe between Boughton and Gooderstone. Starting 7 July 2025 and ending January 2026. Road Closure 11 to 15 August on Gooderstone Road.

9.3. An email from Breckland Council with invitation to hybrid meeting on 20 May regarding the Local Plan.

9.4. An email from West Norfolk Community Transport, contact Clerk if you require assistance with transport locally.

9.5. An email from Norfolk County Council regarding meeting invite to meeting on Local Government Reorganisation.

## 10. Admin

10.1. The policy schedule was received.

10.2. The Standing Orders were considered and approved.

10.3. The Financial Regulations were considered and approved.

10.4. The Internal Controls Policy was considered and approved.

- 10.5. The FOI publication scheme were considered and approved.
- 10.6. It was AGREED to nominate Cllr H Harding to review and approve the cashbook, payments and receipts and bank reconciliations on a quarterly basis, as per Internal Controls Policy.
- 10.7. To consider implementing gov.uk domain – next meeting.

#### **11. Village Management**

- 11.1. Two additional dog waste bins and locations were considered, one location AGREED ///captions.bubble.accent on the East End of The Street, at the end of the footpath. Second location, next meeting, Cllr J Chandler to send what3words to Clerk.
- 11.2. Street Lighting update, none.
- 11.3. Quotes for repair of the matting around the roundabout, next meeting.
- 11.4. The ROSPA quote of £80.00 + 13 additional items @ £4 each, £132.00 + VAT TOTAL, was APPROVED.
- 11.5. Replacement goal posts, it was noted that the FA grant funding does not apply to replacement goal posts and can only be applied for by a club. Next meeting, consider a 5-a-side pitch and replacing both posts, approx. cost £1500.00 including installation.

#### **12. Planning**

- 12.1. It was AGREED not to pursue a Neighbourhood Development Plan at present.

#### **13. Items for next agenda**

- 13.1. To receive a quote for clearing the verge around Newbridge.
- 13.2. To consider replacing the directional fingerpost signs at the entrance to the village, as they have been damaged.

#### **14. Date of Next Meetings**

- 1.1. Thursday 19<sup>th</sup> June 2025 6.30pm, Water Gardens.

Under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the Council RESOLVED to exclude the press and public for the remaining items of the agenda, by reason of the confidential nature of the business.

#### **15. Staffing**

- 1.2. It was RESOLVED to approve the Clerks annual pay rise to SCP17 and a £10 per month WFH allowance. The probationary review was carried out and successful.

Meeting Closed: 19:58

Signed:

Dated: